

END OF AWARD REPORT

Please complete and return this form by 31st March or within 2 months of project completion.

Please note this information may be made available to the public.

Receipts (or good quality scans of receipts) should also be submitted with the report.

PROJECT DETAILS	
Name of Group: Cargo Bike Movement	
Main Contact person: Tom Whittle	
Postal Address (if relevant): 141 Lauriston Place EH6 8PB	E-mail address: tom@cargobikemovement.org
Date of Grant Award: 30th April 2023	Amount of Grant Award: £20,000
<p>Additional funding received: Yes, for other projects Cargo Bike Movement runs. See below for details.</p> <p>Source of additional funding: Spokes, Paths for All: Smarter Choices, Smarter Places, City of Edinburgh Council (Paths for All award), Cycling Scotland, Edinburgh Community Climate Action Network, Energy Savings Trust.</p>	
<p>Briefly describe your project aims (please refer to your original application and also note any later changes/developments to the project):</p> <p>This fund enabled us to pay our Volunteer Coordinator full time to manage and grow our food sharing project. This is an essential role in our project and without this position we would not be able to successfully continue this important work.</p> <p>We have almost 50 active volunteers who take our bikes out every weekday evening to collect up to 300kg of food every time. This food is saved from landfill and redistributed to people who need it most.</p> <p>By collecting surplus food from supermarkets, we prevent these products from being wasted, which helps people and planet. We ensure these tasty items end up on plates - where they should be - and limit the greenhouse gas emissions associated with food 'waste'. Typically, 1 tonne of food wasted from supermarkets results in 1 kg CO2 equivalent emissions*. These greenhouse gas emissions can negatively alter our atmosphere and impact climate change. Working through existing charities and services, we get food to those that need it in a dignified way.</p> <p>Over 80,000 people in Edinburgh live in poverty, affecting almost 1 in 5 children**. Ideally, the service we and our partners deliver shouldn't be needed, but sadly it is and we are proud to be able to offer the support that we do. This fund would be an invaluable contribution in making our food sharing project more sustainable, successful and far reaching.</p> <p>* DEFRA Conversion Factors, 2020 ** Edinburgh Poverty Commission</p>	

PROJECT DELIVERY				
Did your project achieve its aims? (please tick all that apply)				
Fully <input checked="" type="checkbox"/>	Partially <input type="checkbox"/>	Not Really <input type="checkbox"/>	Still Working on it <input type="checkbox"/>	Achieved other unanticipated outcomes <input checked="" type="checkbox"/>
SPENDING YOUR GRANT AWARD				
Please give details of all the items funded by the grant. Copies of receipts for all expenditures must be supplied.				
Item			Cost	
Project Coordinator salary and associated costs			£16,773.25	
Project Manager (Contribution)			£3,226.75	
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Total grant amount spent by your group			£20,000	

How many people were involved in delivering the project?	
Paid Staff:	3
Volunteers:	55
Volunteer hours (roughly):	100 per week; 5,200 per year

IMPACT
<p>Criterion 1: Create opportunities for community leadership and learning on climate change</p> <p>If relevant, please tell us how your project met criteria 1 of the fund (300 words max):</p> <p>We supported over 50 volunteers to work together with partners to deliver this community project of food collection. This activity encouraged leadership from individuals to make a difference to their local community by leading by example. They used carbon saving transport to save food from landfill therefore releasing further carbon emissions. Within our volunteers there are those who take the lead on evening collections when we have 5 or more volunteers active with no member of staff present. Our volunteers have also supported at events and on our Board of Trustees further creating opportunities for community leadership.</p> <p>Our activities at events and with community partners created opportunities for climate learning. By attending events and running training sessions we shared information on reducing carbon footprint by choosing Active Travel. We have engaged with 2000+ people on our social media platforms by offering more learning by sharing information about climate change.</p>
<p>Criterion 2: Reduce greenhouse gas emissions within communities and contribute to the net-zero agenda for Edinburgh</p> <ul style="list-style-type: none"> Qualitative assessment: If relevant, please tell us how your project met criteria 2 of the fund (300 words max):

We continued to train and recruit volunteers for our evening collections of surplus food. This project year we collected and redistributed 46 tonnes of food. Our volunteers used eCargo Bikes to do this, reducing the carbon footprint of this activity substantially- previously this work was completed by diesel van. By training people to ride our bikes we equip them with skills to use our bikes at other times within their communities and support us at events. We do not use any carbon emitting vehicles for any of our work.

- **Quantitative assessment: If relevant, please provide an estimation of carbon savings or any relevant data that could inform the estimation of carbon savings (e.g. km travelled by cargo bikes instead of car, kg of waste avoided, kWh of electricity or gas saved etc)**

We saved 11 tonnes of food waste saving 28 tonnes of carbon emissions if this food was to end up in landfill.

We replaced 8,902 miles of car/ van journeys with eCargo Bikes saving 2.20 tonnes of CO2 emissions.

Criterion 3: Generate sustainable projects for the benefit of local people to build resilience or adapt to climate change within communities.

If relevant, please tell us how your project met criteria 3 of the fund (300 words max):

[Click or tap here to enter text.](#)

Criterion 4: Build relationships between neighbourhoods of different socio-economic and ethnic backgrounds to work together on just, equitable and accessible climate and resilience activities contributing to the city's net zero agenda, also ensuring that activities work towards reducing or removing barriers for disabled people in the transition to net zero.

If relevant, please tell us how your project met criteria 4 of the fund (300 words max):

[Click or tap here to enter text.](#)

Tell us about the people who benefitted from your project. Please provide quantified metrics where possible

e.g. Overall numbers of groups/people (roughly), Number of events/workshops organised, Number of charities/groups engaged in the project, etc.

We attended 23 events and engaged with over 8,000 people. We trained 65 people to ride eCargo Bikes and completed 1,507 days of eCargo Bike loans within our community. We worked with 12 community groups, charities and organisations.

Tell us about any other outcomes achieved.

e.g. What changes and/or benefit(s) did your project bring?

What did people feel was the most important or valuable aspect of your project?

Our project brought a host of changes and benefits to our community: free access to food, reduced carbon emissions in the city centre and at landfill sites, supported people to choose Active Travel for themselves and their families, increased confidence riding bicycles, empowered

communities to establish shared assets for local people, supported partner organisations to use carbon saving vehicles and hosted several organisations at our central hub location.

LESSONS LEARNED

What worked well and what could have been improved?

We work well as a small team with limited capacity. Our volunteers are passionate and incredibly capable people who are very generous with their time. Through this teamwork we achieved a lot across our activities. The impact of this work can be demonstrated in the increase in activity for Project Year 2024/25 where we have delivered more food collections, events, eCargo Bike Loans and partnership working.

However, there is room for improvement in our delivery. A more focussed approach with dedicated funding would help us dig deeper into issues- this is especially true of the food collection. This is an activity which is carried out by other organisations using vans- we would like to change this. We could offer training and equipment to existing organisations or utilise our large network of volunteers to make collections. At the moment we do not have the resources (staff time, eCargo Bikes) to make this happen. We are slowly supporting other organisations to make the change to eCargo Bikes for their collections but without dedicated funding this is slow progress.

EQUALITIES AND DIVERSITY

Were people with [protected characteristics](#) involved in your project? Please detail groups, numbers and the nature of the involvement. Please describe outreach efforts made to include people with protected characteristics.

[Click or tap here to enter text.](#)

PROMOTION

Please attach or send (in electronic format if possible) photographic evidence of delivery of your project - this must be suitable for publication, so not showing faces.

I believe all our documentation include faces of participants. Please contact me if you would like these photos.

Yes, photos attached

Photos coming separately

No Photos

Do you have any quotes from participants we could use or any feedback around participant satisfaction?

[Click or tap here to enter text.](#)

FUTURE

Will you be able to sustain the initiative started with this project grant beyond this year?

Yes

No

Unclear as yet

Not relevant (a one off activity)

If yes, please give details of how the project will be continued:

We have continued this project into 2024/25 and are currently looking for further funding. So far this year we have collected 35 tonnes of food waste using eCargo Bikes.

SIGN OFF

Your consent

By signing this form, I declare that I am a competent person to give consent to the City of Edinburgh Council to publish, republish or otherwise transmit still and moving images that have been submitted.

I understand that:

- **my information (including still or moving images and/or audio files will be stored electronically following with data protection guidelines**
- **information will be kept for seven years. We will not use your information/images/files after this time without asking you first**
- **I have the right to withdraw this consent at any time by contacting communityplanning@edinburgh.gov.uk**

Completed by: Tom Whittle

Position in group: Project Manager

Date: 07/01/2025

Please return attaching copies of receipts

Return Address communityplanning@edinburgh.gov.uk